

Jordan A. Lee

January 16, 2026

Acme Corporation

RE: No Experience Botanist

Dear Hiring Manager,

I am writing to express my enthusiasm for the No Experience Botanist position at Acme Corporation, as advertised on your careers page. With a deep passion for plant science and a solid academic background in botany, I am eager to contribute to your team and support your mission of advancing sustainable agricultural practices.

During my time at university, I participated in a research project focused on the effects of urbanization on local flora. This hands-on experience allowed me to develop my skills in plant identification and data collection. I contributed to a team that surveyed over 50 plant species in various urban environments, and our findings were presented at the annual Botany Conference. Additionally, I served as a volunteer at the local community garden, where I gained practical experience in plant propagation and cultivation techniques, enhancing my understanding of plant growth cycles and ecosystem interactions.

I am particularly drawn to Acme Corporation's commitment to innovation in botany and sustainability. I am excited about the opportunity to learn from your experienced team and apply my knowledge in a real-world setting. I am confident that my enthusiasm for botany, combined with my willingness to learn and adapt, makes me a valuable candidate for this position.

I would love the opportunity to discuss how my background and interests align with the goals of Acme Corporation. Thank you for considering my application, and I look forward to the possibility of contributing to your esteemed organization.

Sincerely,

Jordan A. Lee