

Jordan A. Williams

January 16, 2026

Acme Corporation

RE: No Experience Chemical Engineer

Dear Hiring Manager,

I am excited to apply for the No Experience Chemical Engineer position at Acme Corporation, as advertised on your careers page. With a Bachelor's degree in Chemical Engineering from State University and a passion for innovative solutions in the chemical field, I am eager to contribute to your team and help drive the success of your projects.

During my time at university, I successfully completed a capstone project focused on optimizing the production process of biofuels. This project not only refined my analytical and problem-solving skills but also resulted in a 15% increase in yield efficiency through the implementation of a novel catalyst. Additionally, I held a summer internship with GreenTech Solutions, where I assisted in developing a new water purification system. This experience not only deepened my understanding of water chemistry but also taught me how to work collaboratively within a team under tight deadlines, ensuring project milestones were met without compromising quality.

I am particularly drawn to the opportunity at Acme Corporation due to your commitment to sustainability and innovation in chemical processes. I am eager to bring my academic knowledge and hands-on experience to your team, contributing to the development of sustainable solutions. I would love the chance to discuss how my background and skills align with the goals of Acme Corporation in further detail. Thank you for considering my application, and I hope to hear from you soon.

Sincerely,

Jordan A. Williams