

Jordan R. Taylor

January 16, 2026

Acme Corporation

RE: No Experience Commercial Driver

Dear Hiring Manager,

I am writing to express my enthusiasm for the No Experience Commercial Driver position at Acme Corporation, as advertised on your careers page. With a strong interest in transportation and logistics, I am excited about the opportunity to contribute to your team and ensure the timely and safe delivery of goods. I am eager to apply my dedication and work ethic to this role, even as I embark on my journey in the commercial driving field.

Although I do not have formal experience as a commercial driver, I have developed valuable skills through my previous roles that I believe will serve me well in this position. For instance, while working as a warehouse associate at a local distribution center, I consistently demonstrated my ability to manage time effectively, ensuring that all tasks were completed efficiently. My attention to detail allowed me to maintain accurate records of inventory and deliveries, which is crucial for a driver's success. Additionally, I have a clean driving record and have completed a defensive driving course, equipping me with essential knowledge for safe driving practices.

I am particularly drawn to Acme Corporation's commitment to excellence and customer satisfaction in logistics. I am excited about the possibility of discussing how my background, skills, and eagerness to learn can contribute to the success of your driving team. Thank you for considering my application; I look forward to the opportunity to further discuss my candidacy and how I can be an asset to Acme Corporation.

Sincerely,

Jordan R. Taylor