

# Jordan Lee Thompson

January 16, 2026

Acme Corporation

RE: No Experience Cpa

Dear Hiring Manager,

I am writing to express my enthusiasm for the No Experience CPA position at Acme Corporation, which I discovered on your careers page. As a recent graduate with a Bachelor's degree in Accounting from State University, I am eager to begin my professional journey in accounting with your esteemed organization, known for its commitment to excellence and innovation in the field.

During my academic career, I completed an internship at XYZ Financial Services where I assisted in preparing financial statements and conducting variance analyses. This experience not only provided me with a solid foundation in accounting principles but also honed my analytical skills, enabling me to identify discrepancies and recommend solutions effectively. Additionally, I led a student project that involved simulating a real-world business audit, where my team and I successfully identified key areas for financial improvement, demonstrating my ability to apply theoretical knowledge to practical situations.

I am particularly drawn to Acme Corporation due to your emphasis on professional development and support for new graduates. I am eager to contribute my strong work ethic, attention to detail, and passion for numbers to your team. I am confident that my proactive approach and willingness to learn will enable me to quickly adapt to the challenges of this role.

I would appreciate the opportunity to discuss how my background, skills, and enthusiasm align with the needs of your team. Thank you for considering my application; I look forward to the possibility of contributing to the success of Acme Corporation.

Sincerely,

Jordan Lee Thompson