

Jordan Smith

January 16, 2026

Acme Corporation

RE: No Experience Curriculum Developer

Dear Hiring Manager,

I am excited to apply for the No Experience Curriculum Developer position at Acme Corporation, as advertised on your careers page. With a strong passion for education and a commitment to creating engaging learning experiences, I believe I am well-suited for this role and eager to contribute to your innovative team.

During my time volunteering with the local community center, I had the opportunity to assist in developing educational workshops for children aged 7-12. I collaborated with educators to design interactive lesson plans that not only met curriculum standards but also kept students engaged. One of my workshops, focusing on basic coding skills, received positive feedback and led to a 30% increase in enrollment for subsequent sessions. This experience deepened my understanding of the learning process and the importance of tailoring content to diverse learning styles.

Additionally, I recently completed an online course in Instructional Design, where I learned various techniques for creating effective educational materials. As part of my final project, I developed a comprehensive curriculum outline for a fictional course on environmental science. This project allowed me to apply theoretical knowledge to practice, and I was commended for my clear objectives and creative approaches to assessments. I am excited to bring this foundational knowledge and my creativity to Acme Corporation, where I can help develop impactful curriculum that inspires learners.

I am eager to discuss how my background and skills align with the goals of Acme Corporation. Thank you for considering my application. I look forward to the opportunity to speak with you further about how I can contribute to your team.

Sincerely,

Jordan Smith