

Jordan Kim

January 16, 2026

Acme Corporation

RE: No Experience Data Analyst

Dear Hiring Manager,

I am writing to express my enthusiasm for the No Experience Data Analyst position at Acme Corporation, as advertised on your careers page. The opportunity to contribute to a dynamic team and leverage data to drive business decisions is incredibly exciting for me, especially given my strong analytical skills and passion for data-driven insights.

During my time at university, I successfully completed a capstone project that involved analyzing a large dataset to identify patterns in consumer behavior. I utilized Python and SQL to clean and manipulate the data, ultimately presenting my findings through compelling visualizations using Tableau. This project not only honed my technical abilities but also deepened my understanding of how data can inform business strategies. Additionally, I led a team in a data science competition where we developed a predictive model to forecast sales for a fictional retail company. Our model achieved a 15% higher accuracy than the benchmark, and I gained valuable experience in collaborating with peers and applying analytical techniques in a real-world context.

I am particularly drawn to Acme Corporation's commitment to innovation and excellence. I am eager to bring my analytical mindset and problem-solving skills to your team. I am excited about the potential to learn from experienced analysts while contributing to meaningful projects that drive results. I would love the opportunity to discuss how my background and skills align with the needs of your team. Thank you for considering my application; I look forward to the possibility of contributing to Acme Corporation.

Sincerely,

Jordan Kim