

Jordan Lee Thompson

January 16, 2026

Acme Corporation

RE: No Experience Delivery Driver

Dear Hiring Manager,

I am writing to express my enthusiasm for the No Experience Delivery Driver position at Acme Corporation, as advertised on your careers page. The opportunity to contribute to a company known for its commitment to excellent service and customer satisfaction greatly excites me, and I am eager to bring my strong work ethic and dedication to your team.

Although I do not have formal experience as a delivery driver, I have developed relevant skills through various roles that have prepared me for this position. During my time as a warehouse associate, I honed my time management and organizational skills while ensuring that all orders were accurately picked and prepared for timely shipment. This role required attention to detail and the ability to work efficiently under pressure, skills that are crucial for a delivery driver. Additionally, my volunteer work with a local food bank involved coordinating deliveries to families in need, where I successfully navigated local routes to ensure prompt and safe deliveries while effectively communicating with recipients.

I am particularly drawn to this role due to Acme Corporation's reputation for valuing its employees and fostering a supportive work environment. I am confident that my proactive attitude and commitment to providing exceptional service will allow me to thrive in this position. I would appreciate the opportunity to discuss how my background and skills can contribute to the continued success of Acme Corporation. Thank you for considering my application; I look forward to the possibility of speaking with you soon.

Sincerely,

Jordan Lee Thompson