

# Jordan Smith

January 16, 2026

Acme Corporation

RE: No Experience Erp Consultant

Dear Hiring Manager,

I am writing to express my enthusiasm for the No Experience ERP Consultant position at Acme Corporation, which I discovered on your careers page. I am excited about the opportunity to contribute to your team and help organizations streamline their processes while gaining invaluable experience in the field of ERP consulting.

During my academic career, I had the opportunity to lead a team project focused on optimizing supply chain management for a local business. By conducting thorough research and analysis, we were able to identify key inefficiencies and propose solutions that reduced costs by 15%. This experience ignited my passion for problem-solving and implementing effective systems, which I believe aligns perfectly with the role of an ERP Consultant. Additionally, I completed an internship at a tech startup where I assisted in the implementation of a new customer relationship management system. I collaborated with team members to gather user requirements and provided training sessions for staff, which enhanced user adoption rates by 30%.

I am eager to bring my strong analytical skills and passion for technology to Acme Corporation. I am particularly drawn to your commitment to innovation and excellence in ERP solutions, and I believe my proactive approach and adaptability will make me a valuable addition to your team. I look forward to the possibility of discussing how I can contribute to your projects and help your clients achieve their strategic objectives. Thank you for considering my application.

Sincerely,

Jordan Smith