

# Jordan Ellis

January 16, 2026

Acme Corporation

RE: No Experience Fbi Agent

Dear Hiring Manager,

I am writing to express my enthusiastic interest in the No Experience FBI Agent position at Acme Corporation, which I discovered on your careers page. As a recent criminal justice graduate with a deep-seated commitment to public service and community safety, I am eager to apply my education and skills in a role that plays a vital part in national security and law enforcement. The opportunity to work with a team dedicated to upholding justice aligns perfectly with my career ambitions and values.

During my time at university, I participated in multiple internships that honed my analytical and investigative skills. Notably, I was part of a team that conducted a comprehensive research project on local crime trends, which led to a proposal for community intervention strategies. This project not only enhanced my ability to analyze data but also demonstrated the significant impact of proactive measures in crime prevention. Additionally, as a volunteer with a local youth mentorship program, I developed strong communication skills while working with diverse groups, which I believe is essential for effective collaboration and community engagement in law enforcement.

I am particularly drawn to the FBI's commitment to integrity and professionalism, values that I have embodied throughout my academic and volunteer endeavors. I am eager to bring my passion for justice, strong work ethic, and commitment to continuous learning to the FBI. I would welcome the opportunity to discuss how my background and skills could contribute positively to your team. Thank you for considering my application; I look forward to the possibility of discussing my candidacy further.

Sincerely,

Jordan Ellis