

# Maria Lopez

January 16, 2026

Acme Corporation

RE: No Experience Immigration Attorney

Dear Hiring Manager,

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I am writing to express my enthusiasm for the No Experience Immigration Attorney position at Acme Corporation, as advertised on your careers page. The opportunity to join a firm that is dedicated to helping individuals navigate the complexities of immigration law excites me, and I am eager to contribute my skills and passion to your team.

During my time interning at a local legal aid organization, I had the opportunity to engage directly with clients seeking assistance with immigration applications. I successfully assisted in preparing documentation for over 30 clients, ensuring that their submissions were complete and met all legal requirements. This hands-on experience not only honed my legal research skills but also allowed me to develop a deep understanding of the emotional and procedural challenges faced by individuals in the immigration process.

In addition to my practical experience, I graduated from XYZ Law School with a focus in immigration law, where I participated in various moot court competitions that centered around immigration cases. This academic focus has equipped me with a strong theoretical foundation in immigration policies and laws, which I am eager to apply in a practical setting. Furthermore, I have volunteered at community workshops aimed at educating immigrants about their rights, which underscored my commitment to advocacy and public service.

I am excited about the prospect of discussing how my background, skills, and passion for immigration law align with the goals of Acme Corporation. Thank you for considering my application; I look forward to the opportunity to speak with you further about how I can contribute to your team.

Sincerely,

Maria Lopez