

# Jordan Smith

January 16, 2026

Acme Corporation

RE: No Experience Investment Banker

Dear Hiring Manager,

I am writing to express my enthusiasm for the No Experience Investment Banker position at Acme Corporation, as advertised on your careers page. With a strong academic background in finance and a keen interest in investment banking, I am excited about the opportunity to contribute to your team and learn from the esteemed professionals at Acme.

During my time at university, I completed a rigorous finance course where I led a project team that analyzed market trends and developed investment strategies for a simulated portfolio. Our team achieved a 25% return on investment over the semester, showcasing my ability to conduct thorough research and apply financial theories to real-world scenarios. Additionally, I interned at a local start-up where I assisted in financial modeling and valuation, helping the firm secure a critical funding round. This experience not only honed my analytical skills but also provided me with a solid foundation in financial principles and client interactions.

I am particularly drawn to Acme Corporation due to its innovative approach to investment banking and commitment to professional development. I am eager to bring my strong work ethic and passion for finance to your team. I would love the opportunity to discuss how my background, skills, and enthusiasm align with the goals of Acme Corporation. Thank you for considering my application; I look forward to the possibility of contributing to your esteemed firm.

Sincerely,

Jordan Smith