

Jordan Taylor Smith

January 16, 2026

Acme Corporation

RE: No Experience Lawyer

Dear Hiring Manager,

I am writing to express my enthusiasm for the No Experience Lawyer position at Acme Corporation, as advertised on your careers page. With a strong academic background in law and a passion for advocating for justice, I am eager to contribute to your esteemed firm and support your clients with diligence and integrity.

During my time at law school, I had the opportunity to engage deeply with various legal concepts through rigorous coursework and practical experience. I excelled in my legal writing class, earning the highest grade in a cohort of over fifty students, which honed my ability to craft persuasive legal documents. Additionally, I completed a summer internship at a local non-profit organization, where I assisted in providing legal support to underserved communities. My role involved researching case law and drafting motions, which allowed me to apply theoretical knowledge in a practical setting, demonstrating my ability to translate legal principles into actionable strategies.

I am particularly drawn to Acme Corporation due to its reputation for excellence in client service and innovative legal solutions. I am eager to bring my strong analytical skills and commitment to learning to your team. I am confident that my proactive approach and readiness to face challenges will allow me to contribute effectively, even as I embark on my professional journey. I welcome the opportunity to discuss how my background, skills, and enthusiasm can align with the needs of your firm.

Thank you for considering my application. I look forward to the possibility of discussing my candidacy further and am excited about the chance to contribute to Acme Corporation's mission of providing exceptional legal representation.

Sincerely,

Jordan Taylor Smith