

Jordan Avery Thompson

January 16, 2026

Acme Corporation

RE: No Experience Logistics Manager

Dear Hiring Manager,

I am excited to apply for the No Experience Logistics Manager position at Acme Corporation as advertised on LinkedIn. I have always been passionate about optimizing processes and ensuring efficient operations, and I believe that my strong organizational skills and commitment to collaboration make me an excellent fit for this role.

During my time as an intern at XYZ Warehouse Solutions, I successfully assisted in the implementation of a new inventory management system that reduced product retrieval times by 15%. This experience honed my ability to work collaboratively with diverse teams and highlighted the importance of clear communication in logistics. Additionally, I led a project that coordinated shipments for a seasonal sale, which involved liaising with vendors and ensuring timely deliveries. This resulted in a 10% increase in on-time shipments compared to the previous year, showcasing my ability to manage logistics effectively even with limited experience.

I am particularly drawn to Acme Corporation's commitment to innovation in supply chain management. I am eager to bring my proactive attitude and problem-solving skills to your team, contributing to the continued success of your logistics operations. I would love the opportunity to discuss how my fresh perspective and enthusiasm for the field can provide value to your organization. Thank you for considering my application; I look forward to the possibility of discussing this exciting opportunity with you.

Sincerely,

Jordan Avery Thompson