

# Jordan A. Thompson

January 16, 2026

Acme Corporation

RE: No Experience Marine Biologist

Dear Hiring Manager,

I am writing to express my enthusiasm for the No Experience Marine Biologist position at Acme Corporation, which I discovered on your careers page. With a Bachelor's degree in Marine Biology from Coastal University and a fervent passion for marine ecosystems, I am excited about the opportunity to contribute to your team and support your mission of marine conservation and research.

During my academic career, I had the unique opportunity to intern at the Coastal Research Institute, where I assisted in a project studying the effects of pollution on local fish populations. My role involved collecting and analyzing water samples, which enhanced my analytical skills and deepened my understanding of marine health indicators. Additionally, I participated in a field expedition where I helped track the migration patterns of loggerhead turtles. This experience not only strengthened my fieldwork capabilities but also ignited my desire to contribute to the preservation of aquatic life.

I am particularly drawn to Acme Corporation's commitment to innovative marine research and community education. I am eager to bring my strong work ethic, attention to detail, and collaborative spirit to your team. I am confident that my academic background and hands-on experiences, although limited, have equipped me with a solid foundation in marine biology principles and a proactive approach to learning.

I would love the opportunity to discuss how my skills and enthusiasm align with the goals of Acme Corporation. Thank you for considering my application. I look forward to the possibility of contributing to your organization and hope to speak with you soon.

Sincerely,

Jordan A. Thompson