

# Jordan Smith

January 16, 2026

Acme Corporation

RE: No Experience Mechanical Engineer

Dear Hiring Manager,

I am writing to express my enthusiasm for the No Experience Mechanical Engineer position at Acme Corporation, as advertised on your careers page. As a recent graduate with a Bachelor's degree in Mechanical Engineering from State University, I am eager to bring my academic knowledge and passion for engineering to your innovative team.

During my time at university, I successfully completed a capstone project where I designed and built a prototype of an energy-efficient heating system. This project not only honed my technical skills in computer-aided design (CAD) software and thermal analysis, but it also taught me the importance of teamwork and effective communication. Additionally, I interned at Green Energy Solutions, where I assisted in the development of renewable energy systems, further enhancing my understanding of mechanical principles and project management. My role involved collaborating with senior engineers, which provided me with invaluable insights into real-world applications of mechanical engineering concepts.

I am particularly drawn to Acme Corporation because of your commitment to sustainability and innovation in mechanical design. I am excited about the opportunity to contribute my problem-solving skills and creativity to your projects. I am confident that my proactive approach and eagerness to learn will make me a valuable asset to your team.

I would appreciate the opportunity to discuss how I can contribute to Acme Corporation further. Thank you for considering my application. I look forward to the possibility of discussing my application in more detail.

Sincerely,

Jordan Smith