

Jordan Lee Smith

January 16, 2026

Acme Corporation

RE: No Experience Personal Injury Lawyer

Dear Hiring Manager,

I am writing to express my enthusiasm for the No Experience Personal Injury Lawyer position at Acme Corporation, which I discovered on your careers page. As a recent graduate from the University of California, Berkeley School of Law, I am eager to apply my academic knowledge and passion for advocating for clients in the personal injury field. I am particularly drawn to Acme Corporation's commitment to supporting those who have been wronged, and I am excited about the opportunity to contribute to your team's mission.

During my time in law school, I excelled in courses related to tort law and negotiation, earning top marks in both. I also participated in several mock trial competitions, where I honed my skills in presenting compelling arguments and effectively communicating with juries. My experience as a volunteer intern at a local legal aid clinic allowed me to assist clients with personal injury claims, providing me with hands-on exposure to the complexities of the legal process and the importance of empathy in client interactions. These experiences have equipped me with a strong foundation in personal injury law, even as I begin my professional journey.

I am eager to bring my dedication, strong analytical skills, and a fresh perspective to Acme Corporation. I am particularly impressed by your firm's innovative approaches to case management and client relations, and I believe my proactive attitude and desire to learn will make me a valuable addition to your team. I would love the opportunity to discuss how my background and skills align with the needs of your firm, and I am excited about the possibility of contributing to your esteemed organization. Thank you for considering my application.

Sincerely,

Jordan Lee Smith