

# Jordan Taylor

January 16, 2026

Acme Corporation

RE: No Experience Plumber

Dear Hiring Manager,

I am writing to express my enthusiasm for the No Experience Plumber position at Acme Corporation, as advertised on your company website. I have a strong desire to start my career in plumbing and am eager to contribute to your team while learning from experienced professionals in the field.

Although I do not have formal experience as a plumber, I have developed relevant skills through my previous role as a maintenance assistant at a local apartment complex. In this position, I assisted in responding to plumbing-related maintenance requests, where I gained hands-on experience in fixing minor leaks and clogs under the guidance of licensed plumbers. Additionally, my attention to detail and ability to work well under pressure allowed me to successfully complete routine inspections, identifying potential issues before they escalated into costly repairs. This proactive approach not only ensured tenant satisfaction but also enhanced my problem-solving skills in a practical setting.

Moreover, I completed a plumbing fundamentals course at a community college, which provided me with foundational knowledge in plumbing systems and safety protocols. I am particularly proud of a project where I designed a mock-up plumbing layout for a classroom, which honed my understanding of plumbing principles and reinforced my commitment to this trade. My eagerness to learn and grow, coupled with my hands-on experience, makes me well-prepared to take on the challenges of this entry-level role.

I am excited about the opportunity to discuss how my background and enthusiasm for plumbing can benefit Acme Corporation. Thank you for considering my application. I look forward to the possibility of contributing to your esteemed team.

Sincerely,

Jordan Taylor