

# Jordan Lee

January 16, 2026

Acme Corporation

RE: No Experience Project Engineer

Dear Hiring Manager,

I am writing to express my enthusiasm for the No Experience Project Engineer position at Acme Corporation, as advertised on LinkedIn. With a strong academic background in engineering and a passion for project management, I am eager to contribute to your dynamic team and help drive innovative projects at Acme.

During my time at university, I led a team project that involved designing a sustainable energy solution for our campus. This experience honed my skills in collaboration and problem-solving, as we navigated challenges related to budgeting and resource allocation while delivering a project that received recognition at a regional engineering conference. Furthermore, I completed an internship with a local construction firm, where I assisted in coordinating project schedules and maintaining communication between various stakeholders, which taught me the importance of effective teamwork and timely execution in engineering projects.

I am particularly drawn to Acme Corporation's commitment to innovative engineering solutions and sustainability. I am excited about the opportunity to learn from seasoned professionals in a fast-paced environment and contribute my fresh perspective. I am confident that my proactive approach and dedication to continuous improvement align with your team's objectives.

I would welcome the chance to discuss how my background and aspirations fit the needs of Acme Corporation. Thank you for considering my application. I look forward to the possibility of contributing to your esteemed company.

Sincerely,

Jordan Lee