

Jordan Mitchell

January 16, 2026

Acme Corporation

RE: No Experience Real Estate Agent

Dear Hiring Manager,

I am writing to express my enthusiastic interest in the No Experience Real Estate Agent position at Acme Corporation, which I discovered through your company's career page. The opportunity to work with a leading firm known for its commitment to innovation and customer satisfaction greatly excites me, and I am eager to bring my passion for real estate and my strong interpersonal skills to your team.

Although I am new to the real estate industry, I have honed skills in customer service and sales through my previous role as a sales associate at a local retail store. In this position, I consistently exceeded sales targets by an average of 20% over six months, primarily by building strong relationships with customers and understanding their needs. Additionally, I successfully implemented a customer feedback system that improved our service ratings by 15%, demonstrating my commitment to continuous improvement and responsiveness. I believe these skills are directly transferable to the real estate field, where understanding client needs and fostering relationships is crucial.

I am particularly drawn to Acme Corporation's emphasis on mentoring new agents, as I am eager to learn from experienced professionals and contribute positively to your team. I am confident that my proactive attitude and willingness to learn will allow me to thrive in this role. I would love the opportunity to discuss how my background, skills, and enthusiasm align with the goals of Acme Corporation. Thank you for considering my application; I look forward to the possibility of contributing to your dynamic team.

Sincerely,

Jordan Mitchell