

Jordan Smith

January 16, 2026

Acme Corporation

RE: No Experience Research Scientist

Dear Hiring Manager,

I am writing to express my enthusiasm for the No Experience Research Scientist position at Acme Corporation, which I discovered on your careers page. As a recent graduate with a Bachelor of Science in Biology from State University, I am eager to bring my academic knowledge and passion for scientific research to your esteemed team.

During my time at State University, I had the opportunity to participate in a collaborative research project focused on the effects of environmental changes on local ecosystems. This experience allowed me to develop essential laboratory skills, including data collection and analysis, while working closely with my professors and peers. I was responsible for conducting experiments and interpreting results, which contributed to a presentation we delivered at the National Undergraduate Research Conference. This project honed my analytical thinking and reinforced my commitment to pursuing a career in research.

Additionally, I completed an internship at GreenTech Labs, where I assisted in the development of a novel bioremediation technique. I collaborated with a team to design experiments, collect samples, and analyze data, which ultimately provided insights that led to improved methodologies. My strong attention to detail and ability to work under tight deadlines were critical to our success, and I received positive feedback from my supervisor for my ability to contribute effectively despite being new to the field.

I am excited about the opportunity to join Acme Corporation and contribute to innovative research projects. I believe my academic background and hands-on experience, combined with my passion for scientific inquiry, make me a strong candidate for this role. I look forward to the possibility of discussing my application in further detail and thank you for considering my candidacy.

Sincerely,

Jordan Smith