

# Jordan Taylor

January 16, 2026

Acme Corporation

RE: No Experience Risk Analyst

Dear Hiring Manager,

I am writing to express my enthusiasm for the No Experience Risk Analyst position at Acme Corporation, which I discovered on your careers page. As a recent graduate with a degree in Finance, I am eager to apply my analytical skills and academic knowledge to support your team in identifying and mitigating potential risks that could affect the company's performance.

During my time at university, I was a member of the Finance Club, where I collaborated with peers to conduct market research on emerging investment trends. This experience allowed me to develop a keen eye for detail and the ability to assess various financial risks associated with investment decisions. Furthermore, I completed a capstone project focused on risk assessment methodologies, where I analyzed historical data to predict future volatility in stock prices. This project not only honed my analytical skills but also ignited my passion for risk assessment and management.

Additionally, I undertook an internship with a local non-profit organization, where I assisted in developing a budget plan that included potential financial risk areas. By identifying and recommending strategies to address these risks, I contributed to a more robust financial framework that ultimately helped the organization secure funding for their initiatives. Although I am new to the professional field, I am confident that my academic background and hands-on experience have equipped me with a foundational understanding of risk analysis principles that would be valuable in this role.

I am excited about the opportunity to contribute to Acme Corporation and am eager to bring my analytical mindset and proactive approach to your team. I would appreciate the opportunity to discuss my qualifications further and explore how I can add value to your organization. Thank you for considering my application.

Sincerely,

Jordan Taylor