

# Jordan Smith

January 16, 2026

Acme Corporation

RE: No Experience Treasury Analyst

Dear Hiring Manager,

I am excited to apply for the No Experience Treasury Analyst position at Acme Corporation, as advertised on your careers page. With a strong academic background in finance and a passion for treasury management, I believe I am well-suited for this opportunity to contribute to your team while further developing my skills in this dynamic field.

During my studies, I successfully completed a project that involved analyzing cash flow patterns for a hypothetical company, where I utilized financial modeling techniques to predict future cash needs. This project not only honed my analytical skills but also deepened my understanding of treasury operations and the importance of effective cash management. Additionally, as part of a finance club on campus, I collaborated with peers to organize workshops focused on investment strategies and risk assessment. This experience taught me the value of teamwork and effective communication in achieving collective goals, skills that I believe are crucial for a role in treasury.

I am particularly drawn to Acme Corporation because of its commitment to innovative financial solutions and its reputation for encouraging professional growth. I am eager to bring my strong work ethic and analytical mindset to your treasury department. I would welcome the opportunity to discuss how my academic achievements and enthusiasm for finance can align with the goals of your team. Thank you for considering my application; I look forward to the possibility of contributing to Acme Corporation.

Sincerely,

Jordan Smith