

Michael Thompson

January 16, 2026

Acme Corporation

RE: No Experience Truck Driver

Dear Hiring Manager,

I am writing to express my enthusiasm for the No Experience Truck Driver position at Acme Corporation, as advertised on your company's careers page. I am excited about the opportunity to start my career in the transportation industry with a reputable company such as yours, known for its commitment to safety and excellence.

Although I am new to the trucking industry, I have developed strong skills that I believe will transfer well to this position. My previous experience as a warehouse associate at XYZ Logistics has equipped me with a solid understanding of logistics and supply chain operations. In this role, I consistently maintained an accurate inventory and was recognized for my attention to detail, which helped reduce stock discrepancies by 20%. Additionally, I successfully operated various types of machinery and vehicles to assist in loading and unloading shipments, demonstrating my ability to handle equipment safely and efficiently.

I am particularly drawn to the No Experience Truck Driver position because of Acme Corporation's reputation for investing in the training and development of new drivers. I am eager to learn and grow within this role, and I am committed to upholding the highest standards of safety and reliability. I am confident that my strong work ethic and quick adaptability will allow me to make a positive contribution to your team.

I would appreciate the opportunity to discuss how my background, skills, and enthusiasm can align with the goals of Acme Corporation. Thank you for considering my application. I look forward to the possibility of contributing to your esteemed team.

Sincerely,

Michael Thompson