

# Jordan Smith

January 16, 2026

Acme Corporation

RE: No Experience Web Designer

Dear Hiring Manager,

I am writing to express my enthusiasm for the No Experience Web Designer position at Acme Corporation, as advertised on your careers page. With a strong passion for web design and a commitment to learning, I am excited about the opportunity to contribute to your team and develop my skills in a professional environment.

During my time in college, I took the initiative to create a personal portfolio website that showcased my design skills and understanding of user experience principles. Through this project, I learned to use HTML, CSS, and basic JavaScript to build a responsive and visually appealing site. Additionally, I volunteered to design promotional materials for a local non-profit organization, where I collaborated with team members to create engaging social media graphics and flyers that increased community engagement by 30%. These experiences have solidified my desire to pursue a career in web design and have equipped me with a foundational understanding of design principles and tools.

I am particularly drawn to Acme Corporation because of your commitment to innovative web solutions and your focus on user-centered design. I am eager to bring my creative ideas and fresh perspective to your team, and I am excited about the possibility of learning from experienced professionals in the field. I would love the opportunity to discuss how my enthusiasm and commitment to excellence can contribute to the success of Acme Corporation.

Thank you for considering my application. I look forward to the possibility of discussing this exciting opportunity with you in more detail.

Sincerely,

Jordan Smith