

Jessica Thompson

January 16, 2026

Acme Corporation

RE: Online Teacher

Dear Hiring Manager,

I am excited to apply for the Online Teacher position at Acme Corporation as advertised on your careers page. With a passion for education and a strong background in digital learning, I am eager to contribute to the innovative teaching environment that Acme is known for. Having spent the last five years in various online teaching roles, I am well-prepared to engage and inspire students in a virtual setting.

In my previous role as an Online Language Arts Instructor at Bright Horizons Academy, I successfully developed and implemented a curriculum that increased student engagement by 30% within the first semester. By utilizing interactive tools such as quizzes and discussion boards, I fostered a collaborative online community, which significantly improved students' communication skills and overall academic performance. Additionally, I received recognition for my ability to personalize learning experiences; I tailored lesson plans to meet the diverse needs of my students, resulting in a 20% increase in course completion rates.

I am particularly drawn to the innovative approach that Acme Corporation takes towards online education, especially your commitment to leveraging technology to enhance learning outcomes. I am eager to bring my expertise in instructional design and student assessment to your team. I believe that my proactive teaching style and dedication to continuous improvement would be a valuable asset to your organization.

I would welcome the opportunity to discuss how my skills and experiences align with the goals of Acme Corporation. Thank you for considering my application; I look forward to the possibility of contributing to your team and helping students achieve their full potential.

Sincerely,

Jessica Thompson