

Jordan McAllister

January 16, 2026

Acme Corporation

RE: Plumber

Dear Hiring Manager,

I am excited to apply for the Plumber position at Acme Corporation, as advertised on your company's careers page. With over seven years of experience in plumbing and a strong commitment to providing excellent service, I believe I would be a great fit for your team. I am particularly drawn to Acme Corporation because of your reputation for quality workmanship and customer satisfaction, and I am eager to contribute to your continued success.

In my previous role at Reliable Plumbing Services, I successfully managed over 200 residential plumbing projects, consistently completing them on or ahead of schedule. One of my key achievements was implementing a new scheduling system that improved our response time by 30%, which resulted in a significant increase in customer satisfaction ratings. Additionally, I led a team to troubleshoot and repair a longstanding water pressure issue for a commercial client, which not only restored their operations but also saved them approximately \$10,000 in potential losses.

I am passionate about staying updated with the latest plumbing technologies and best practices, which allows me to solve problems effectively and efficiently. I take pride in my ability to communicate clearly with clients to understand their needs and provide them with reliable solutions. I am excited about the opportunity to bring my skills in plumbing and customer service to Acme Corporation.

I would welcome the opportunity to discuss how my experience and skills align with the goals of your team. Thank you for considering my application; I look forward to the possibility of contributing to Acme Corporation and am eager to discuss my qualifications further.

Sincerely,

Jordan McAllister