

Dr. Jennifer L. Thompson

January 16, 2026

Acme Corporation

RE: Promotion Adjunct Professor

Dear Hiring Manager,

I am writing to express my enthusiastic interest in the Promotion Adjunct Professor position at Acme Corporation, as advertised on your academic careers portal. With over ten years of experience in higher education, combined with a strong commitment to student success and curriculum development, I am excited about the opportunity to contribute to your esteemed institution.

Throughout my academic career, I have consistently sought to create an engaging and inclusive learning environment. As an Adjunct Professor at Springfield University, I successfully developed a new undergraduate course in Digital Marketing that increased student enrollment by 30% within the first semester. By integrating real-world case studies and industry guest speakers, I provided students with practical skills that significantly enhanced their job readiness. Additionally, I have published multiple peer-reviewed articles focused on innovative teaching methodologies that have been adopted by several colleges, demonstrating my commitment to advancing academic excellence.

I am particularly drawn to this position at Acme Corporation due to your emphasis on interdisciplinary collaboration and community engagement. My recent project involved partnering with local businesses to create service-learning opportunities for students, which not only enriched their academic experience but also strengthened community ties. I am eager to bring my expertise in curriculum design and my passion for mentorship to your faculty, ensuring that students not only excel academically but also thrive in their professional endeavors.

I would welcome the opportunity to discuss how my background, skills, and enthusiasms align with the goals of Acme Corporation. Thank you for considering my application. I look forward to the possibility of contributing to your team and advancing the mission of your institution.

Sincerely,

Dr. Jennifer L. Thompson