

Jordan Taylor

January 16, 2026

Acme Corporation

RE: Promotion Customer Service Representative

Dear Hiring Manager,

I am excited to apply for the Promotion Customer Service Representative position at Acme Corporation, as advertised on your careers page. With a strong background in customer service and a proven track record in promotional activities, I am eager to contribute my skills to your team and help enhance customer satisfaction and loyalty.

In my previous role at Tech Solutions, I successfully managed a team of customer service representatives during a major promotional launch that resulted in a 25% increase in sales over the promotional period. I implemented a new training program focused on effective communication and upselling techniques, which not only improved our service metrics but also empowered my team to exceed their individual sales targets. Additionally, I was instrumental in developing promotional materials that clearly articulated product benefits, leading to a significant increase in customer engagement during the campaign.

Moreover, during my tenure at Global Enterprises, I was recognized for my ability to resolve complex customer issues swiftly, achieving a 95% customer satisfaction rating. My proactive approach included gathering feedback on promotional campaigns and using this data to inform future strategies, ensuring that our promotions were aligned with customer needs and expectations. I believe that my ability to adapt to changing demands and my commitment to delivering exceptional service would make me a valuable addition to Acme Corporation.

I am enthusiastic about the opportunity to be a part of your dynamic team and would love the chance to discuss how my experience and vision align with the goals of Acme Corporation. Thank you for considering my application; I look forward to the possibility of contributing to your continued success.

Sincerely,

Jordan Taylor