

Jordan Smith

January 16, 2026

Acme Corporation

RE: Promotion Delivery Driver

Dear Hiring Manager,

I am writing to express my enthusiasm for the Promotion Delivery Driver position at Acme Corporation, as advertised on your careers page. With a strong background in logistics and a track record of delivering exceptional customer service, I am excited about the opportunity to contribute to your team and help enhance the promotion delivery process.

In my previous role as a Delivery Driver for XYZ Logistics, I consistently achieved a 98% on-time delivery rate, surpassing the company's goal by 10%. This accomplishment was a result of my meticulous planning and routing strategies, which ensured that I efficiently navigated through high-traffic areas and adapted to changing conditions. Furthermore, I successfully managed the delivery of promotional materials for several high-profile events, coordinating with local businesses and event organizers to ensure that all materials arrived in pristine condition and on schedule. My ability to handle logistical challenges under pressure has been a significant asset in my career.

I am particularly drawn to this position at Acme Corporation because of your commitment to innovation and customer satisfaction, values that I share deeply. I am eager to bring my experience in timely deliveries and customer interactions to your team, ensuring that your promotional initiatives are executed flawlessly. I look forward to the possibility of discussing how my skills and experiences align with the goals of Acme Corporation.

Thank you for considering my application. I am excited about the opportunity to discuss my candidacy further and explore how I can contribute to the success of your promotional delivery services.

Sincerely,

Jordan Smith