

Jordan Mitchell

January 16, 2026

Acme Corporation

RE: Promotion Inventory Manager

Dear Hiring Manager,

I am writing to express my enthusiasm for the Promotion Inventory Manager position at Acme Corporation, as advertised on LinkedIn. With a solid background in inventory management and a proven track record of driving promotional strategies, I am excited about the opportunity to contribute to your esteemed team and enhance Acme's market presence.

In my previous role as Inventory Supervisor at XYZ Retail, I successfully implemented a new inventory tracking system that reduced stock discrepancies by 30%, significantly improving our ability to forecast demand during promotional events. Additionally, I spearheaded a cross-departmental initiative to synchronize inventory levels with marketing campaigns, which resulted in a 25% increase in promotional sales over the last quarter. My keen analytical skills enabled me to identify slow-moving items and develop targeted promotions, further optimizing our inventory turnover.

I am particularly impressed with Acme Corporation's commitment to innovative marketing strategies and customer engagement. I am eager to bring my expertise in inventory management and promotional planning to your team. I would love the opportunity to discuss how I can contribute to your ongoing success and help streamline your inventory process for future promotions.

Thank you for considering my application. I look forward to the possibility of discussing this exciting role with you further.

Sincerely,

Jordan Mitchell