

Jordan M. Thompson

January 16, 2026

Acme Corporation

RE: Promotion Mail Carrier

Dear Hiring Manager,

I am excited to apply for the Promotion Mail Carrier position at Acme Corporation as advertised on your company's careers page. With a strong passion for service and a commitment to excellence in delivery, I am eager to contribute my skills to your team and ensure that every package reaches its destination efficiently and securely.

In my previous role as a Delivery Associate with XYZ Logistics, I consistently exceeded performance targets by maintaining a 98% on-time delivery rate over the past year. My ability to efficiently manage my daily routes while adhering to safety regulations has not only improved customer satisfaction but also led to a 15% reduction in delivery-related incidents. Additionally, I implemented a new tracking system within our team that streamlined communication with customers, resulting in a significant decrease in inquiry calls and an increase in positive feedback.

I am particularly drawn to the Promotion Mail Carrier position at Acme Corporation because of your commitment to service and innovation in the logistics industry. I am confident that my experience in optimizing delivery processes and my dedication to quality service align perfectly with your company's goals. I look forward to the opportunity to bring my strong work ethic and proactive problem-solving skills to your team.

Thank you for considering my application. I am eager to discuss how I can contribute to the continued success of Acme Corporation as a Promotion Mail Carrier. I look forward to the possibility of an interview and am excited about the chance to join your esteemed company.

Sincerely,

Jordan M. Thompson