

# Sophia Chen

January 16, 2026

Acme Corporation

RE: Promotion Medical Technologist

Dear Hiring Manager,

I am writing to express my enthusiasm for the Promotion Medical Technologist position at Acme Corporation, which I discovered on your careers page. With over six years of experience in laboratory settings and a deep commitment to advancing medical technology, I am excited about the opportunity to contribute to your team and support the innovative work at Acme.

In my current role as a Medical Technologist at XYZ Lab, I successfully led a project that streamlined our testing procedures, resulting in a 20% reduction in turnaround time for critical lab results. This initiative not only improved our efficiency but also enhanced patient satisfaction scores significantly. Additionally, I implemented a new quality control program that decreased error rates by 15%, ensuring the highest standards of accuracy and reliability in our testing practices. My efforts were recognized with the Employee of the Month award, highlighting my dedication to excellence and continuous improvement.

I am particularly drawn to this position at Acme Corporation due to your commitment to integrating cutting-edge technology in medical diagnostics. I am eager to bring my skills in laboratory management and process optimization to your team. I believe my background aligns well with your mission to deliver high-quality healthcare solutions and advance medical science.

I would love the opportunity to discuss how my experience and vision align with the goals of Acme Corporation. Thank you for considering my application; I look forward to the possibility of contributing to your esteemed organization.

Sincerely,

Sophia Chen