

Sophia Chen

January 16, 2026

Acme Corporation

RE: Promotion Mergers Acquisitions Analyst

Dear Hiring Manager,

I am writing to express my enthusiasm for the Promotion Mergers Acquisitions Analyst position at Acme Corporation, which I discovered on LinkedIn. With a robust background in financial analysis and a passion for strategic growth, I am excited about the opportunity to contribute to your team and support Acme's ambitious expansion plans.

In my previous role as a Mergers and Acquisitions Associate at Global Finance Solutions, I successfully led the financial due diligence for a \$250 million acquisition in the tech sector. My analytical approach helped identify potential risks and synergies, ultimately resulting in a 15% increase in projected EBITDA post-acquisition. Additionally, I spearheaded a team that developed a comprehensive market analysis report, which not only informed our strategic recommendations but also improved our decision-making process, enabling us to close deals more efficiently. My experience has honed my ability to assess financial viability and uncover hidden value in potential mergers and acquisitions.

I am particularly drawn to this role at Acme Corporation due to your commitment to innovation and sustainable growth. I am eager to bring my expertise in financial modeling, market analysis, and negotiation to your esteemed company. I believe that my proactive approach and attention to detail could greatly benefit your ongoing projects and future acquisitions.

I look forward to the possibility of discussing how my background, skills, and enthusiasms align with the goals of Acme Corporation. Thank you for considering my application. I am excited about the opportunity to contribute to your team.

Sincerely,

Sophia Chen