

Jordan Mitchell

January 16, 2026

Acme Corporation

RE: Promotion Order Picker

Dear Hiring Manager,

I am writing to express my enthusiastic interest in the Promotion Order Picker position at Acme Corporation, as advertised on your careers page. With my extensive experience in warehouse operations and a proven track record of exceeding performance targets, I am excited about the opportunity to contribute to your team's success. Acme Corporation's commitment to operational excellence aligns perfectly with my professional values, and I am eager to bring my skills to your esteemed organization.

In my current role as an Order Picker at XYZ Logistics, I consistently achieve and surpass daily picking quotas by over 15%, thanks to my strong attention to detail and efficient use of warehouse technologies. For instance, I implemented a new inventory tracking system that streamlined the picking process, reducing order fulfillment time by 20%. Additionally, I played a key role in training new employees on best practices for order picking and safety protocols, which has significantly decreased errors and improved overall team productivity by 30% over the last quarter.

I am particularly drawn to the Promotion Order Picker role at Acme Corporation because of its emphasis on accuracy and efficiency in a fast-paced environment. I am confident that my proactive approach and dedication to continuous improvement would make me a valuable asset to your team. I look forward to the possibility of discussing how my background, skills, and enthusiasms align with the goals of Acme Corporation. Thank you for considering my application; I hope to speak with you soon.

Sincerely,

Jordan Mitchell