

Jordan A. Mitchell

January 16, 2026

Acme Corporation

RE: Promotion Pile Driver Operator

Dear Hiring Manager,

I am writing to express my enthusiasm for the Promotion Pile Driver Operator position at Acme Corporation, which I discovered through your company's careers page. With over seven years of experience in heavy equipment operation and a strong focus on safety and efficiency, I am excited about the opportunity to contribute to your team and advance the quality of your construction projects.

In my previous role at XYZ Construction, I successfully operated a variety of pile driving equipment, ensuring the timely and precise installation of foundations for multiple commercial buildings. One of my key achievements was leading a project that reduced pile installation time by 15%, thanks to the implementation of a new operational technique that enhanced equipment performance and minimized downtime. Additionally, I played a crucial role in training new operators, fostering a culture of safety that resulted in zero accidents during my tenure.

I am particularly drawn to this role at Acme Corporation due to your commitment to innovation and quality in construction. I am eager to bring my expertise in pile driving operations, along with my dedication to safety and efficiency, to your esteemed company. I would welcome the opportunity to discuss how my background, skills, and enthusiasms align with the goals of your team.

Thank you for considering my application. I look forward to the possibility of discussing my candidacy further and exploring how I can contribute to the ongoing success of Acme Corporation.

Sincerely,

Jordan A. Mitchell