

Jordan Smith

January 16, 2026

Acme Corporation

RE: Promotion Supply Chain Manager

Dear Hiring Manager,

I am excited to apply for the Promotion Supply Chain Manager position at Acme Corporation, as advertised on LinkedIn. With over seven years of experience in supply chain management and a proven track record in promotional logistics, I am eager to contribute to your team and help streamline promotional activities to maximize efficiency and profitability.

In my previous role at Global Widgets, I successfully led a cross-functional team to implement a new inventory management system that reduced stock discrepancies by 30%. This initiative not only enhanced our operational efficiency but also improved the accuracy of promotional materials shipped to retail locations. Additionally, I spearheaded a strategic partnership with key suppliers that resulted in a 15% cost reduction on promotional products, allowing us to reinvest the savings into further marketing efforts. These achievements reflect my commitment to not only meeting company goals but exceeding them through innovative supply chain solutions.

I am particularly drawn to this position at Acme Corporation because of your commitment to excellence in promotional supply chain management. I am enthusiastic about the opportunity to bring my expertise in optimizing supply chain processes and my passion for driving successful promotional campaigns to your esteemed company. I would welcome the chance to discuss how my experience and skills can align with the goals of Acme Corporation, and I am excited about the possibility of contributing to your continued success.

Thank you for considering my application. I look forward to the opportunity to discuss my candidacy further and explore how I can contribute to Acme Corporation's promotional supply chain initiatives.

Sincerely,

Jordan Smith