

Jordan Smith

January 16, 2026

Acme Corporation

RE: Promotion Treasury Analyst

Dear Hiring Manager,

I am excited to apply for the Promotion Treasury Analyst position at Acme Corporation, as advertised on LinkedIn. With a strong foundation in treasury management and a keen eye for optimizing financial processes, I am eager to contribute to your team and support Acme's commitment to excellence in financial stewardship.

In my previous role at Financial Solutions Inc., I successfully managed a portfolio of investments exceeding \$50 million, optimizing cash flow and achieving a 15% return on investment over two years. By implementing a new cash forecasting model, I was able to enhance the accuracy of our liquidity projections, which empowered the executive team to make informed decisions on capital allocation. Additionally, I spearheaded a project that automated our payment processing system, resulting in a 30% reduction in transaction time and a significant decrease in processing errors, streamlining our operations and improving vendor relationships.

I am particularly drawn to this position at Acme Corporation due to its emphasis on innovative financial strategies and collaboration across departments. I believe my analytical skills and proactive approach to problem-solving would greatly benefit your team. I look forward to the opportunity to discuss how my background, skills, and enthusiasms align with Acme's goals and vision. Thank you for considering my application.

Sincerely,

Jordan Smith