

# Jordan Taylor

January 16, 2026

Acme Corporation

RE: Promotion Underwriter

Dear Hiring Manager,

I am excited to apply for the Promotion Underwriter position at Acme Corporation, as advertised on your careers page. With a strong background in underwriting and a passion for innovative insurance solutions, I am eager to contribute to your team and support Acme's commitment to excellence in the industry.

In my previous role as an Underwriting Analyst at XYZ Insurance, I successfully managed a portfolio of over 200 commercial accounts, achieving a 15% increase in policy retention through strategic risk assessments and proactive client engagement. One notable achievement was the development of a streamlined underwriting process that reduced turnaround time by 30%, enhancing customer satisfaction and allowing our team to take on additional projects without sacrificing quality. My analytical skills enabled me to identify emerging market trends, which I leveraged to propose new promotional strategies that increased our market share by 10% within a year.

I am particularly drawn to the Promotion Underwriter role at Acme Corporation because of your reputation for innovative risk solutions and your focus on customer-centric underwriting practices. I am eager to bring my expertise in data-driven decision-making and my proven track record of developing successful promotional initiatives to your team. I believe my proactive approach and commitment to collaboration would make a valuable addition to Acme.

I would welcome the opportunity to discuss how my skills and experiences align with the goals of Acme Corporation. Thank you for considering my application; I look forward to the possibility of contributing to your esteemed company.

Sincerely,

Jordan Taylor