

# Jessica Martinez

January 16, 2026

Acme Corporation  
RE: Real Estate Agent

Dear Hiring Manager,

I am thrilled to apply for the Real Estate Agent position at Acme Corporation, as advertised on your company's careers page. With a robust background in real estate sales and a proven track record of exceeding client expectations, I believe I would be a valuable addition to your team. Acme's commitment to innovative solutions and exceptional client service resonates with my professional values, and I am eager to contribute my expertise to your esteemed company.

In my previous role at Sunnyvale Realty, I successfully closed over 30 transactions totaling more than \$12 million in sales within a year, making me one of the top-performing agents in our office. My ability to leverage digital marketing strategies, including targeted social media campaigns and virtual tours, allowed me to attract a wider range of buyers, resulting in a 25% increase in property viewings. Additionally, I was recognized for my exceptional negotiation skills, securing above-market prices for my clients on multiple occasions, which directly translated to increased referrals and repeat business.

I am particularly proud of my role in organizing community events that not only showcased available listings but also fostered relationships with local businesses and residents. This initiative culminated in a successful neighborhood open house that attracted over 200 attendees, significantly boosting our market visibility and client engagement. I am passionate about helping clients navigate the complexities of real estate transactions and am committed to providing personalized service that meets their unique needs.

I would love the opportunity to discuss how my background, skills, and enthusiasms align with the goals of Acme Corporation. Thank you for considering my application; I look forward to the possibility of contributing to your team and helping clients achieve their real estate dreams.

Sincerely,

Jessica Martinez