

# Jordan S. Mitchell

January 16, 2026

Acme Corporation

RE: Relocation Biomedical Engineer

Dear Hiring Manager,

I am thrilled to apply for the Relocation Biomedical Engineer position at Acme Corporation, which I discovered on LinkedIn. With a solid background in biomedical engineering and a passion for developing innovative solutions that enhance patient care, I am excited about the opportunity to contribute to your team and the important work you do in medical technology.

In my previous role at HealthTech Innovations, I successfully led a project aimed at optimizing the design of a portable ultrasound device. By collaborating with a cross-functional team, we reduced the overall device weight by 30% while maintaining functionality, which improved user experience for healthcare providers in remote areas. Additionally, I implemented a new quality assurance protocol that decreased device failure rates by 15%, ensuring that our products met the highest standards of safety and reliability. These experiences have equipped me with the skills necessary to tackle the challenges inherent in relocating medical equipment to meet global healthcare demands.

I am particularly drawn to this role at Acme Corporation because of your commitment to advancing medical technologies that improve lives. I am eager to bring my expertise in product development and project management to your team, ensuring successful relocations and installations of biomedical devices. I am confident that my proactive approach and dedication to excellence will be valuable assets in driving your projects forward.

I would welcome the opportunity to further discuss how my background and skills align with the needs of your team. Thank you for considering my application; I look forward to the possibility of contributing to Acme Corporation's mission.

Sincerely,

Jordan S. Mitchell