

Jessica Thompson

January 16, 2026

Acme Corporation
RE: Relocation Cna

Dear Hiring Manager,

I am writing to express my enthusiasm for the Relocation CNA position at Acme Corporation, which I discovered on your careers page. With a passion for providing exceptional patient care and a strong background in assisted living environments, I am eager to bring my skills to your team and contribute to the high standards of care that Acme Corporation is known for.

In my previous role at Bright Horizons Assisted Living, I successfully managed the relocation of several residents during a facility renovation, ensuring their comfort and well-being during the transition. By coordinating closely with families and healthcare providers, I facilitated smooth adjustments for all residents, which resulted in a 95% satisfaction rate in post-relocation surveys. Additionally, I implemented a new orientation program for residents relocating from out-of-state, which included personalized care plans and community integration activities. This not only helped residents acclimate quickly but also improved overall morale in the facility.

I am particularly drawn to Acme Corporation's commitment to enhancing patient experiences through innovative care practices. I am excited about the opportunity to leverage my experience in patient relocation and my dedication to compassionate care in a role that aligns with my values and professional goals. I would be grateful for the opportunity to discuss how my background, skills, and enthusiasms can contribute to the excellent services at Acme Corporation. Thank you for considering my application.

Sincerely,

Jessica Thompson