

Jordan L. Thompson

January 16, 2026

Acme Corporation

RE: Relocation Commercial Banker

Dear Hiring Manager,

I am writing to express my enthusiasm for the Relocation Commercial Banker position at Acme Corporation, as advertised on your careers page. With a robust background in commercial banking and a passion for facilitating seamless relocations for clients, I am excited about the opportunity to contribute to your esteemed organization.

In my previous role at Financial Solutions Inc., I successfully managed a portfolio of over 50 relocation clients, providing tailored financial solutions that resulted in a 30% increase in sales within the first year. By leveraging my deep understanding of the relocation process and building strong relationships with local service providers, I was able to streamline operations and enhance client satisfaction. For instance, I initiated a partnership with a local moving company which not only reduced costs for my clients but also improved the overall relocation experience, receiving commendations from multiple clients for my proactive approach.

Additionally, I spearheaded a project that implemented a digital tracking system for relocation expenses, which improved transparency and accountability for both clients and the bank. This initiative resulted in a 25% reduction in processing time for relocation loans and contributed to a significant increase in repeat business and referrals. My ability to analyze market trends and tailor financial products accordingly has been a key driver in my success, and I am eager to bring this expertise to Acme Corporation.

I am very interested in discussing how my background, skills, and enthusiasms align with the goals of Acme Corporation. Thank you for considering my application. I look forward to the opportunity to speak with you further about how I can contribute to your team.

Sincerely,

Jordan L. Thompson