

# James Taylor

January 16, 2026

Acme Corporation

RE: Relocation Construction Worker

Dear Hiring Manager,

I am writing to express my enthusiasm for the Relocation Construction Worker position at Acme Corporation, as advertised on your company's careers page. With over seven years of hands-on experience in construction and relocation projects, I am excited about the opportunity to contribute my skills to your team and help deliver exceptional results in challenging environments.

In my previous role at BuildRight Solutions, I successfully managed the relocation of several large commercial facilities, which involved coordinating with multiple contractors and adhering to tight deadlines. One of my proudest achievements was leading a team that completed a high-profile project two weeks ahead of schedule while remaining under budget. This not only reinforced client trust but also increased our repeat business by 30%. Additionally, I implemented a new safety training program that resulted in a 15% reduction in workplace incidents during high-mobility operations, ensuring that safety remains a top priority while maintaining efficiency.

I am particularly drawn to this position at Acme Corporation because of your commitment to sustainable practices in construction. My experience working on green building initiatives has equipped me with innovative strategies for minimizing waste and enhancing operational efficiency during relocations. I am eager to bring this knowledge to your company and contribute to your ongoing projects that are focused on environmental sustainability.

I look forward to the opportunity to discuss how my background, skills, and enthusiasms align with the goals of Acme Corporation. Thank you for considering my application; I hope to speak with you soon about how I can support your team's efforts in delivering successful relocation projects.

Sincerely,

James Taylor