

# James T. Anderson

January 16, 2026

Acme Corporation

RE: Relocation Drywall Installer

Dear Hiring Manager,

I am excited to apply for the Relocation Drywall Installer position at Acme Corporation, which I discovered on your company's careers page. With over five years of experience in drywall installation and a proven track record of delivering high-quality workmanship on time, I am confident in my ability to contribute positively to your team and support your clients during their relocation projects.

In my previous role with Skyline Interiors, I successfully managed drywall installation for a series of residential projects that involved relocating clients to new homes. My attention to detail and ability to interpret blueprints accurately led to a 30% reduction in material waste, ultimately saving the company significant costs. Additionally, I implemented a systematic approach to installation that streamlined the workflow, allowing my team to complete projects ahead of schedule while maintaining the highest standards of quality. One notable project involved the installation of drywall in a 10,000-square-foot luxury home, where I coordinated closely with contractors and ensured that all work adhered to local building codes.

I am particularly drawn to this opportunity at Acme Corporation because of your commitment to customer satisfaction and quality craftsmanship. I am eager to leverage my skills and experience in drywall installation to ensure a smooth transition for clients during their relocations. I would welcome the chance to discuss how I can contribute to your team and help maintain your reputation for excellence. Thank you for considering my application; I look forward to the possibility of speaking with you soon.

Sincerely,

James T. Anderson