

# Jordan M. Thompson

January 16, 2026

Acme Corporation

RE: Relocation Electrical Engineer

Dear Hiring Manager,

I am writing to express my enthusiasm for the Relocation Electrical Engineer position at Acme Corporation, as advertised on your careers page. With a solid background in electrical engineering and extensive experience in project management and relocation initiatives, I am excited about the opportunity to contribute to your team and help streamline the transition of electrical systems for your clients.

In my previous role at Tech Innovations, I successfully led a project to relocate a complex electrical distribution system for a major manufacturing facility. This involved coordinating with cross-functional teams to ensure that all systems were designed, tested, and implemented without disruption to operations, resulting in a 30% reduction in downtime during the transition. Additionally, I spearheaded a project that upgraded outdated electrical infrastructure for a regional data center, which not only improved energy efficiency by 25% but also saved the company over \$120,000 annually in energy costs. These experiences have provided me with a strong foundation in both the technical and logistical aspects of electrical system relocations.

I am particularly impressed by Acme Corporation's commitment to innovation and sustainability in engineering solutions. I am eager to bring my expertise in electrical systems and project execution to your team and contribute to your ongoing success. I would welcome the opportunity to discuss how my background and skills align with your needs further. Thank you for considering my application; I look forward to the possibility of working together.

Sincerely,

Jordan M. Thompson