

Jordan Matthews

January 16, 2026

Acme Corporation

RE: Relocation Executive Chef

Dear Hiring Manager,

I am writing to express my enthusiasm for the Relocation Executive Chef position at Acme Corporation, which I found listed on CulinaryJobs.com. With over a decade of culinary experience across multiple continents, including managing successful kitchen operations in high-pressure environments, I am excited about the opportunity to bring my expertise to your esteemed organization.

In my previous role as Executive Chef at Global Bistro, I successfully led a team of over 30 culinary professionals in a high-volume kitchen, where I implemented a farm-to-table concept that resulted in a 25% increase in customer satisfaction scores and a 15% reduction in food costs within the first year. Additionally, I spearheaded the relocation of our flagship restaurant to a new location, successfully executing the transition with minimal disruption to service while maintaining our high culinary standards. My experience in menu development and staff training also ensured that we retained a loyal customer base throughout the move.

Furthermore, I have cultivated strong relationships with local suppliers across different regions, allowing me to source fresh, high-quality ingredients that resonate with diverse cultures. This not only enhances the dining experience but also promotes sustainability—a value I know aligns with Acme Corporation's mission. I am particularly impressed by Acme's innovative approach to global cuisine, and I am eager to leverage my skills in a relocation context to further elevate your culinary offerings.

I would love the opportunity to discuss how my background, skills, and enthusiasms align with the goals of Acme Corporation. Thank you for considering my application. I look forward to the possibility of contributing to your team and am excited to share further details about how I can help achieve your culinary vision.

Sincerely,

Jordan Matthews