

# Jordan A. Mitchell

January 16, 2026

Acme Corporation

RE: Relocation Forensic Accountant

Dear Hiring Manager,

I am excited to apply for the Relocation Forensic Accountant position at Acme Corporation, which I discovered on LinkedIn. With a strong background in forensic accounting and a keen analytical mindset, I am eager to bring my expertise to your team, particularly in addressing complex challenges related to financial irregularities and relocation processes.

In my previous role at Global Financial Solutions, I successfully led a forensic investigation that identified over \$2 million in misallocated expenses during a major corporate relocation. My diligent analysis of financial records and collaboration with local authorities not only retrieved these funds but also established preventive measures that significantly reduced future discrepancies. Additionally, I played a pivotal role in a project where I developed a comprehensive relocation audit framework, which streamlined our assessment processes and improved compliance by 30% in just one fiscal year.

I am particularly drawn to Acme Corporation's commitment to integrity and precision in financial practices. I believe that my proactive approach to identifying and resolving financial discrepancies will contribute positively to your team. I would love the opportunity to discuss how my background, skills, and enthusiasms align with the goals of Acme Corporation. Thank you for considering my application, and I look forward to the possibility of discussing this exciting opportunity further.

Sincerely,

Jordan A. Mitchell