

# Jordan M. Sullivan

January 16, 2026

Acme Corporation

RE: Relocation Geotechnical Engineer

Dear Hiring Manager,

I am writing to express my enthusiasm for the Relocation Geotechnical Engineer position at Acme Corporation, as advertised on your company's careers page. With a strong background in geotechnical engineering and a passion for innovative solutions in relocation projects, I am excited about the opportunity to contribute to your esteemed team.

In my previous role at Beta Engineering, I led a project analyzing the soil stability for a major infrastructure relocation initiative. My team successfully developed a new soil stabilization method that resulted in a 30% reduction in material costs while ensuring compliance with safety regulations. Additionally, I managed a cross-disciplinary team to complete a comprehensive geotechnical investigation for a historic site relocation, which not only met our tight deadlines but also received commendations for its thoroughness from local regulatory agencies. These experiences have honed my project management skills and deepened my understanding of the complexities involved in geotechnical evaluations for relocation projects.

I am particularly drawn to Acme Corporation due to your commitment to sustainable engineering practices and your impressive portfolio of successful relocation projects. I am eager to bring my technical expertise and innovative approach to your team, and I am confident that my contributions will help drive the success of your future projects. I would appreciate the opportunity to discuss how my background, skills, and enthusiasms align with the goals of Acme Corporation. Thank you for considering my application. I look forward to the possibility of speaking with you soon.

Sincerely,

Jordan M. Sullivan