

# Jordan A. Thompson

January 16, 2026

Acme Corporation

RE: Relocation Medical Laboratory Technician

Dear Hiring Manager,

I am writing to express my enthusiasm for the Relocation Medical Laboratory Technician position at Acme Corporation, as advertised on your careers page. With a solid background in clinical laboratory science and a passion for providing high-quality patient care, I am excited about the opportunity to contribute to your team and help facilitate seamless laboratory operations in a new location.

In my previous role at HealthFirst Labs, I successfully implemented a streamlined process for sample collection and analysis that reduced turnaround times by 20%. This efficiency improvement was achieved through a combination of optimizing workflow and training staff on best practices, ensuring that patient results were delivered quicker while maintaining accuracy. Additionally, I played a key role in a relocation project where I was instrumental in setting up a new laboratory facility. I oversaw the installation of laboratory equipment and ensured compliance with all regulatory standards, which resulted in a smooth transition and uninterrupted service to our clients.

I am particularly drawn to Acme Corporation's commitment to innovation and quality in laboratory services. I believe my background in laboratory management, combined with my proactive approach to problem-solving, aligns well with your team's goals. I am eager to bring my skills in quality control and team leadership to your organization, especially in a role that requires adaptability and precision during a relocation.

I would appreciate the opportunity to discuss how my experience and vision for laboratory excellence align with the needs of Acme Corporation. Thank you for considering my application; I look forward to the possibility of contributing to your esteemed team.

Sincerely,

Jordan A. Thompson