

Jordan A. Thompson

January 16, 2026

Acme Corporation

RE: Relocation Mergers Acquisitions Analyst

Dear Hiring Manager,

I am excited to apply for the Relocation Mergers Acquisitions Analyst position at Acme Corporation, which I discovered on LinkedIn. With a deep passion for strategic financial analysis and a proven track record of facilitating successful mergers and acquisitions, I am eager to contribute my expertise to your esteemed team.

In my previous role as a Financial Analyst at Global Investments, I successfully led the financial evaluation and due diligence for a \$200 million acquisition, which resulted in a 15% increase in market share for our client. This experience honed my skills in assessing financial viability, negotiating terms, and developing comprehensive relocation strategies that ensured seamless transitions for newly acquired entities. Additionally, I conducted extensive market analysis that identified key opportunities for growth, which informed relocation decisions that optimized operational efficiency and minimized costs by 20%.

Moreover, during my tenure at Dynamic Solutions, I played a pivotal role in integrating a newly acquired subsidiary by implementing a targeted relocation plan that enhanced collaboration between teams across different geographical locations. This initiative not only improved employee satisfaction by 30% but also streamlined project delivery timelines by 25%. My ability to leverage data-driven insights to support strategic decision-making aligns perfectly with the goals of Acme Corporation.

I am very interested in the opportunity to further discuss how my background, skills, and enthusiasms align with the needs of your team. Thank you for considering my application. I look forward to the possibility of contributing to Acme Corporation's continued success in the mergers and acquisitions landscape.

Sincerely,

Jordan A. Thompson